

USAIN Business Meeting

Tuesday, May 15, 2018, 1:00 – 2:00 P.M.

Pullman, WA. Washington State University

Call to order: Leslie Delserone, USAIN President, called the meeting to order at 1:00 P.M.

Approval of USAIN Business Meeting Minutes of May 2016: The minutes were approved without changes.

Treasurer's report: Jessica Page, USAIN Treasurer, reported that USAIN accounts are in good standing with net assets of \$108,208.78.

Jessica also reported that the USAIN Executive Council (USAIN-EC) decided to discontinue the business management and financial services of Long & Associates. With an interest in adopting online banking and the practice of modern business procedures, USAIN-EC has engaged the services of Ehlers Accounting to provide USAIN business management services. Ehlers Accounting are highly rated for their reasonable prices, timely and accurate record keeping and reports, good working relationships with clients, ability to meet deadlines, and high professional ethics.

President's Report: Leslie Delserone described several accomplishments during her tenure as USAIN President:

- She reported that USAIN membership increased in 2017 from 148 to 164.
- The new USAIN website was launched in August 2017 led by a Website Implementation Task-force.
- USAIN created a USAIN Fellows Program that was being piloted in the year 2018. This program arose from the needs expressed by USAIN members in a membership survey. A taskforce developed guidelines and procedures for this program that seeks to support USAIN members' research and professional development activities and programs.
- In an effort to update USAIN's business management and financial procedures, the USAIN-EC has retained the services of Ehlers Accounting and Tax Services to manage USAIN financial and book-keeping services. The USAIN membership is being managed by the Membership Committee and the Communications Committee.
- Following the work of the Honors & Awards Committee, USAIN awarded the service to the profession award to Debbie Currie, the student scholarship award to Janis Joyce Shearer, and the new to the profession scholarship awards to Kendra Spahr and Renae Watson.

Bylaws Amendments: Sarah Williams methodically presented the revisions to the *Procedures and Rules* document highlighting sections that had some minor edits and seven sections that had some significant changes. The changes to the Bylaws needed to be made because of the switch to using Wild Apricot for membership and website management and also to align the Bylaws with the USAIN *Procedures and Rules*. There was a motion to adopt the suggested changes to the *Procedures and Rules* document. The motion carried by a majority vote.

USAIN 2018 Conference Update: Jodee Kuden, USAIN 2018 Conference Co-Chair presented this report on behalf of the Conference Program Planning Committee and Co-Chair Lara Cummings. Jodee reported that the conference has 18 sponsors, 9 exhibitors, 80 paid members, 10 pre-conference attendees, and some attendees on the hike, winery and beer tours. Jodee also reported that the conference is projected to have a net profit.

Announcement of Award Winners: Leslie Delserone, USAIN President, announced the award winners as follows: the service to the profession to Debbie Currie; the student scholarship to Janis Joyce Shearer; and the new to the profession scholarship to Kendra Spahr and Renae Watson.

Project CERES Update: Amy Paster serves as an ex-officio member of the Preservation and Digital Library Committee that oversees Project CERES which has been running for five years to date. She reported that in 2018, only one institution submitted a Project CERES proposal. Committee members are also considering the possibility of awarding substantial amounts, given the realization that the metadata work on digital projects requires more personnel and financial commitments.

Committee and Interest Group Appointments and Recognition of Service: The President thanked all who served on USAIN Committees and Interest Groups (IGs). All committees and Interest Groups submitted reports of plans and activities except for two, AERIE and Technology Trends IG. Attendees were encouraged to participate actively through service on committees and IGs. The USAIN Past-President will facilitate the committee and IG membership assignments.

Introduction and Recognition of the Executive Council: Leslie Delserone recognized USAIN Executive Council as follows:

President: Leslie M. Delserone

Past-President: Sarah C. Williams

President-elect: Kristen Mastel

Secretary: Claudine Jenda

Treasurer: Jessica Page

Directors: Amy Paster, Suzanne Stapleton, Florian Diekmann, Megan Kocher, Necia Parker-Gibson, Melody Royster

NAL representative: Jill James

For 2018 onwards, the outgoing USAIN-EC members are directors Megan Kocher and Amy Paster and Past-President Sarah C. Williams.

Incoming USAIN Executive Council members are secretary Cristina Caminita, directors Noel Kopriva, David Kruger and Necia Parker-Gibson, and President-elect Claudine Jenda.

Any Other Business: Under any other business, there was

- a. a reminder that Amy Paster serves as the archivist of USAIN and that any documents with information on USAIN should be sent to her;
- b. a brief discussion of the Ithaca S + R Study follow-up action

The meeting adjourned at 10:19 A.M. The next USAIN Business Meeting will be held in Lubbock, TX at Texas Tech University on Tuesday, April 28, 2020.

Respectfully submitted,

Claudine Jenda
USAIN Secretary